

## **Rudyard Kipling Primary School and Nursery**

Chalkland Rise, Woodingdean Brighton, BN2 6RH **Tel**: 01273 303328 **e-mail**: admin@kipling.brighton-hove.sch.uk **Website**: www.rudyardkiplingprimary.co.uk

Headteacher: Mr Euan Hanington

'Together we will help each other to achieve our best'

## SIMS Parent

To comply with data protection law, personal data must be accurate and kept up to date.

In order to make sure of this, we use 'SIMS Parent' which lets parents access, review and request changes to personal information we have on our systems. You can access this directly from your PC via a link on the school website or by using an app on your smartphone or tablet.

## Using SIMS Parent you will be able to:

- Update your contact details to ensure we have the most current information
- Check school term dates including inset days and bank holidays
- Access and edit information about all of your children in one place

To use the service, you must be marked as having parental responsibility on our system, be priority 1 or 2 as a contact and have no court order in place.

When your child starts at Rudyard, we will send you an activation email to the email address we have on file. If you have changed your email address please inform us as soon as possible. Once you have your activation email, simply click on the link and follow the process. You will be able to login using your own Facebook, Twitter, Google or Microsoft username and password.

Once set up, you can access Sims Parent by clicking the link on the front page of our school website: www.rudyardkiplingprimary.co.uk or download the app from the Google Play or Apple App Store by searching for 'SIMS Parent'.

Please note: your activation email is unique to you and should not be used by anyone else. This email will expire after 14 days if not used. Please contact the school office if you require a replacement after this date.

Best wishes

Evan Hanington

Euan Hanington Headteacher

